



**DEPARTMENTS OF THE ARMY AND THE AIR FORCE
NATIONAL GUARD BUREAU
1411 Jefferson Davis Highway
Arlington, VA 22202-3231**

NGB-ARH

05 MAY 2005

MEMORANDUM FOR MILPOs

SUBJECT: Implementation Guidance for TRICARE Reserve Select Program (TRS) (NGB-ARH Policy Memo #05-041)

1. References:

- a. Memorandum from Under Secretary of Defense, Dr. David S.C. Chu, Subject: Personnel Policy Guidance for TRICARE Reserve Select, 30 March 2005
- b. Website: www.tricare.osd.mil.
- c. Website: www.dmdc.osd.mil/Guard-ReservePortal.
- c. HQDA Implementation Guidance dated 15 April 2005.

2. Purpose. To provide all States, Territories, and the District of Columbia (D.C.) with administrative and operational guidance on TRS to educate Soldiers on TRS and ensure that all eligible Soldiers are afforded the opportunity to enroll and participate in the program.

3. Background. Section 701 of the Ronald W. Reagan National Defense Authorization Act for Fiscal Year 2005 established a premium-based TRICARE health plan for Reserve Component members who serve or have served continuously on active duty for 90 or more days in support of a contingency operation beginning on or after 11 September 2001, and who commit to continued service in the Selected Reserve (SELRES).

4. Eligibility. Soldiers ordered to Title 10 active duty in support of contingency operations (CONUS/OCONUS) whose orders are for more than 30 consecutive days on or after September 11, 2001. Eligible Soldiers and their immediate family members (current spouse and children as defined in Title 10 USC 1072(2)(A), (D), and (I)) are eligible for one whole year of TRS coverage for each 90 day period of continuous active duty served either voluntarily or involuntarily under a contingency operation order to active duty, and who commit to continued service in the Selected Reserve (SELRES). This coverage is to be considered a benefit and Soldiers are not required to participate in this program. ARNG Soldiers who would have otherwise been eligible to purchase TRS coverage, but served less than 90 continuous days due to an injury, illness, or disease incurred or aggravated while deployed in the line of duty are also eligible to purchase one whole year of TRS coverage.

5. Benefit. The TRS Program is to be a continuation of healthcare coverage following the Transitional Assistance Management Program (TAMP) a Soldier is automatically entitled to after

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REFRAD. TAMP covers Soldiers and eligible family members for 180 days immediately following REFRAD; therefore, TRS begins on the 181st day. There must be no break in service or the Soldier loses eligibility. For this reason, within the first 120 days following REFRAD, a Soldier must elect to:

- a. "Enter Agreement" (show intent) prior to being released from active duty;
- b. activate coverage by completing the "Execute Agreement" (DD Form 2895 -Agreement to Serve in the Selected Reserve for TRS); and
- c. commit to being a paying TRS member as well as a SELRES member within the first 120 days after REFRAD.

6. Agreement. The TRS service agreement (DD Form 2895) is separate from any other form of commitment by the Soldier for a period of obligated service and may cover and run concurrent to any part or all of the same period covered by a Soldier's military contractual agreement. The original DD Form 2895 will be placed in the Soldier's personnel file. The Soldier will maintain a personal copy of the DD Form 2895. The TRICARE enrollment form, can be obtained from the TRICARE Regional Manager, local TRICARE offices or on the Guard-ReservePortal website. The will complete and submit the enrollment form with the first month's premium to the TRICARE Regional Representative. A Soldier whose service in the SELRES ends is automatically disenrolled, along with the Soldier's eligible family members, based on the date the member is terminated in the SELRES. Soldiers will be afforded the opportunity to complete a DD Form 2895 prior to leaving active duty. **IMPORTANT:** A Soldier will not incur a penalty for electing the maximum allowable coverage and later choosing not to remain in the program. However, if a Soldier elects not to enroll for the maximum allowable coverage, the remaining period of the maximum coverage is lost and the only way a Soldier may be eligible to re-enroll, is to be called to Active Duty and re-qualify for a new period of TRS. Verbiage on the DD Form 2895 includes:

- a. "I sign this agreement to serve in the Selected Reserve for the number of whole years specified, for as long as my TRICARE Reserve Select coverage remains in effect."
- b. "I am/will be a member of the Selected Reserve upon the effective date of my TRICARE Reserve Select coverage."
- c. "My obligated period of service in the Selected Reserve begins on the first day of TRICARE Reserve Select coverage."
- d. Enlisted Soldiers:

(1) "This document serves as an agreement that, before my current contract ends, I will extend or re-enlist, as necessary, for continued service in the Selected Reserve. I understand any extension or re-enlistment is subject to acceptance by the government."

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(2) "If I fail to extend or re-enlist as agreed, my TRICARE Reserve Select coverage will be terminated upon the end of my current term of service."

e. Officers and Warrant Officers are not required to initiate re-enlistment/extension documents for participation in TRS as outlined in 6d. above.

f. Regarding satisfactory participation of the Soldier, the TRS service agreement states: "My basic eligibility for the TRICARE Reserve Select program depends upon continuous service in the Selected Reserve for the number of whole years agreed to. My agreement will run concurrent with any other service obligation."

g. The government is not obligated to guarantee SELRES status for the number of years the Soldier elects TRS coverage.

h. The period of obligated service will begin on the effective date of my TRICARE Reserve Select coverage.

i. DD Form 2895 states the following about termination of the TRS:

(1) "TRICARE Reserve Select coverage will be terminated upon any break in Selected Reserve status greater than one day."

(2) "TRICARE Reserve Select coverage will terminate upon completion of my committed years of service in the SELRES as identified on this form."

(3) "My TRICARE Reserve Select coverage will be terminated, if I do not make monthly premium payments in a timely manner, as determined by the Assistant Secretary of Defense for Health Affairs."

(4) "When enrollment is terminated, I may not re-enroll unless recalled to active duty and I qualify for a new period of eligibility."

(5) "If I decline or I take coverage less than the maximum period of eligibility, coverage may not be initiated later, nor may any period of eligibility be extended at a later date."

7. Enrollment Process.

a. Step One (Enter Agreement):

(1) Soldiers separating from qualified active duty service on or after April 27, 2005 will be offered the opportunity to show intent of entering into TRS or declining it while at the demobilization site or the location the Soldier REDRADs. This will be done using the TRICARE Management Agency (TMA) developed web-based application where the Soldier will choose the "Enter Agreement" button and enter the pertinent information (i.e., SSN, number of eligible years interested in participating in the TRS, etc.). The following is the TRS application/execute agreement website: www.dmdc.osd.mil/Guard-ReservePortal.

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(2) Soldiers **MUST** also elect to "Enter Agreement" or decline TRS coverage prior to completing their active duty tour. If it is not feasible to execute the DD Form 2895 prior to REFRAD, it **MUST** be executed not later than 120 days after REFRAD. The Soldier's and family member's eligibility must be reflected accurately in DEERS in order to access healthcare benefits through the military healthcare system. If discrepancies in a Soldier's information are discovered at the demobilization site, coordination with the respective TRICARE Reserve Select Verifying Official (TRSVO) will be required to rectify and validate the system information.

(3) Soldiers previously mobilized in support of a qualifying contingency operation on or after 11 September 2001, who would otherwise be eligible for TRS, but were released from active duty on or prior to 26 April 2005 are considered to be in the "Historical Soldier" category. The following website will be used to agree or decline participation in TRS:
www.dmdc.osd.mil/Guard-ReservePortal.

b. Step Two (Execute Agreement):

(1) Soldiers that are demobilizing and are in the SELRES showing intent to participate in TRS by electing to "Enter Agreement" at the demobilization site **MUST** "Execute Agreement" prior to the 120th day their TAMP period ends. Once the "Execute Agreement" selection is made, the printed service agreement requires signatures by the Soldier and the designated TRSVO verifying the eligible time period stated on the agreement. Unit Commanders will ensure the eligible Soldier's TRS service agreement is complete, accurate, entered into DEERS, and validated by the TRSVO prior to initial submission. The TRICARE enrollment form is then mailed in by the Soldier along with the first month's premium. Current premium rates can be obtained from the TRS web site www.dmdc.osd.mil/Guard-ReservePortal

(2) Soldiers who have been involuntarily extended under STOP LOSS will be required to execute a re-enlistment document for the number of whole years he or she chooses to participate in TRS prior to leaving active duty.

(3) "Historical Soldiers". Soldiers previously mobilized in support of a qualifying contingency operation on or after 11 September 2001, and who would otherwise be eligible for TRS, but were released from active duty on or prior to 26 April 2005, will have until 28 October 2005 to "Execute Agreement" and submit their first month's premium. These Soldiers can "Execute Agreement" from home (or any computer with web access). However, the agreement **MUST** be signed by a designated unit/IRR validating official. The Soldier must also fill out a DD Form 2895 to participate in TRS. If the Soldier is a member of the IRR, HRC-STL will be responsible to make sure the Soldier is transferred into an appropriate SELRES position before the end of their TAMP period. The following website will be used to apply for TRS:
www.dmdc.osd.mil/Guard-ReservePortal. Historical Soldiers who have exceeded their TAMP period will be required to execute an agreement to serve in the SELRES and complete an enrollment form for TRS. Historical Soldiers who have ETSd will be required to complete reenlistment documents, be accepted into the SELRES and complete an enrollment form for TRS.

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c. Step 3 (Purchase TRS):

(1) Soldiers will submit the TRICARE enrollment form, along with a check payable to TRICARE for the first month's premium, to their TRICARE Regional Contractor so they receive it no later than the 120th day of TAMP. If the Soldier waits until the last 60 days of TAMP (between the 121st and 180th day), the Soldier risks having a break in health care service. The pre-printed enrollment form is available for download from www.dmdc.osd.mil/Guard-ReservePortal.

(2) The TMA will mail Soldiers and their families a TRS card after submission of the service agreement and first month's premium.

8. Guidance. States, Territories, and D.C. will be responsible to ensure that all Soldiers who are mobilizing and demobilizing from contingency operations under Title 10, will be properly briefed on TRS benefits and requirements. States, Territories, and D.C. will be responsible to ensure that TRSVOs receive the required training and track Soldier(s) who elect to participate in the TRS program, to ensure that each Soldier who has elected to "Enter Agreement" (completing enrollment form) follows through with "Executing Agreement" (completing DD Form 2895), and executes any necessary re-enlistment/enlistment extension documents.

9. Responsibilities:

a. Individual Soldier:

(1) Prior to REFRAD, Soldiers will access the web application to "Enter Agreement" or decline participation in the TRS program. Soldiers will login to website www.dmdc.osd.mil/Guard-ReservePortal and make an election to accept or decline participation in TRS. This web site also addresses frequently asked questions (FAQ).

(2) Eligible Soldiers who choose NOT to enroll in TRS must also access the web application to decline TRS coverage.

(a) Soldiers will print the screen reflecting their choice not to enroll in TRS and provide a signed/dated copy to their respective unit TRS Representative.

(b) Original declination forms should be forwarded through channels to be filed in the Soldier's Official Military Personnel File.

(3) Eligible Soldiers who choose to enroll in TRS must access the web application to select the whole number of years they elect to receive TRS benefits.

(a) Soldiers may enroll in TRS for 1 whole year for every 90 consecutive days on AD (Title 10) in support of contingency operations.

(b) Soldiers electing to participate in the TRS program are required to complete the TRS Enrollment Form and submit the first month's premium payment within 120 days of their

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REFRAD. This establishes their enrollment in the TRS Program. The effective date of TRS coverage will be the day after the termination date of the Soldier's TAMP period (or the 181st day after REFRAD). For Historical Soldiers, the effective date of coverage will be the date the member and the service execute a DD Form 2895, or the first day following the date their TAMP period ends, whichever is later.

(c) Soldiers are responsible to ensure their DEERS information is accurately reflected.

(d) Soldiers who elect to "Enter Agreement" to participate and subsequently decide not to "Execute Agreement" to participate in the TRS program will be counseled by their command that they are forfeiting this benefit (no disciplinary action will be taken). This counseling will be placed in the Soldier's DA 201, Military Personnel File.

(4) Soldiers who have been involuntarily extended under STOP LOSS will be required to execute a re-enlistment document prior to departing active duty.

(5) Soldier(s) who have ETS'd prior to 26 April 2005 will be considered Historic Applicants and will be afforded the opportunity to re-enlist into the ARNG prior to 28 October 2005 in order to participate in the TRS program. Participation in TRS is contingent upon meeting the current enlistment standards as outlined in the Enlistment Criteria Memorandum.

(a) The effective date of coverage will be the date the member and the service execute a DD Form 2895, or the first day following the date their TAMP period ends, whichever is later. Applicants enlisting after 28 October 2005 must re-qualify for TRS coverage.

(b) Applicants who re-enlist to participate in the TRS program will follow standard re-enlistment procedures, not to exceed 6 years, to be eligible for any bonuses/incentives.

b. Unit Commander:

(1) Commanders at all levels will coordinate with supporting activities to ensure Soldiers are aware of and provided sufficient information and opportunity to make informed decisions concerning the TRS program.

(2) Commanders will ensure that Soldiers execute extension documents within the currently prescribed time windows to ensure continued participation in this program along with any other applicable incentives the Soldier may be eligible for at time of extension.

(a) Extension documents will not be completed prior to 90 days from the Soldier's ETS date to ensure the Soldier is afforded the opportunity to participate in and establish eligibility for any bonus/incentives available at time of extension.

(b) Commanders/Retention NCOs will counsel Soldier(s) (90 Day Retention Counseling) on their TRS participation agreement and execute extension documents for the number of years still required for eligibility to participate in TRS or as required for eligible bonuses/incentives, whichever is greater, not to exceed six years per extension agreement. The following statement will be placed on DA Form 4836, block 8, "I have been counseled and am extending to

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participate in TRS in addition to any eligible bonus/incentive." The Soldier will initial next to this statement.

(c) Commanders will ensure that Soldiers who have been involuntarily extended under STOP LOSS and elect to participate in the TRS program execute a re-enlistment document to participate in TRS prior to departing active duty.

c. MILPO:

(1) States, Territories, and D.C. will appoint a primary and alternate TRS Verifying Official (TRSVO) to attend training conference(s) and notify NGB-ARP of the appointed VO. TRSVO will contact the State Site Manager to obtain a username and password to access the DMDC web application. The State TRSVO will then have access to the web application used to monitor the TRS program for his/her respective state. The primary role of the State TRSVO will be to coordinate access to the website, verify and submit the DD Form 2895 to DMDC, and forward a copy of the DD Form 2895 to be filed in the Soldier's DA 201 Military Personnel File.

(2) MILPOs will be provided a report of the Soldiers who have "Entered Agreement". MILPOs will monitor Soldiers who have "Entered Agreement" in the TRS program to ensure the Soldier "Executes Agreement" by completing the DD form 2895, having the State TRSVO certify the document. For Soldiers who have subsequently decided not to participate, MILPOs will ensure a declination statement is completed by the Soldier filed in the Soldier's DA 201, Military Personnel File.

(3) MILPOs will be provided a report of Soldiers electing not to participate in the TRS program. MILPOs will ensure that the printed declination screen has been signed and dated by the Soldier and forward the original to be placed in the individual's DA 201, Military Personnel File. If a printed declination statement is not obtainable from the website, the commander will have the Soldier sign a memorandum of record indicating the desire to decline the coverage.

(4) MILPOs will establish tracking requirements within their respective state and provide feedback to NGB-ARP on the Soldiers status, as required.

(5) MILPOs will coordinate with the Regional TRICARE representatives to provide briefings, literature, and answer Soldier's questions and concerns.

d. NGB:

(1) NGB-ARH will maintain policy oversight for this policy and future changes to this policy.

(2) NGB-ARP will receive, consolidate, and maintain all tracked data from DMDC and provide required reports to the respective States for action as required.

(3) NGB-ARP will provide detailed guidance of the TRSVO's roles and responsibilities.

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(4) NGB-ARP will coordinate with DMDC POC(s) to ensure the proper procedures for reporting Soldiers participating in TRS in the DEERS databases.

(5) NGB-ASM will obtain data from NGB-ARM on Soldiers who have ETS'd prior to 26 April 2005 that may be eligible to participate in the TRS program. NGB-ASM will facilitate contacting these Soldiers, explaining their eligibility to re-enlist prior to 28 October 2005, and encourage them to contact their local ARNG Recruiter

10. Questions concerning the benefits, eligibility, enrollment and other frequently asked questions can be addressed to the State POC or the TRS website www.dmdc.osd.mil/Guard-ReservePortal.

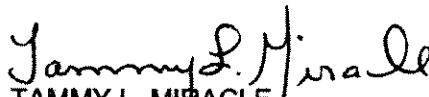
11. POCs for this policy are MAJ Donna McDermott at 703-607-3302, DSN 327-3302, or email donna.mcdermott@ngb.army.mil or SFC Donald Kiefer at 703-607-5350, DSN 327-5350 or email donald.kiefer@ngb.army.mil.

Encl

1. Definition of Terms
2. TRSVO List
3. DD Form 2895
4. TRICARE Enrollment Form

CF:

HRC-A
NGB-ARM
NGB-ARP
NGB-ARS
NGB J-1
NGB G-1
Each State MILPO


TAMMY L. MIRACLE
COL, NGB
Chief, Army Personnel Policy
and Readiness Division

Enclosure 1:

Implementation Guidance for TRICARE Reserve Select Program (TRS)

Definition of Terms

"Enter Agreement": Enrollment – Web-based application the Soldier is required to complete prior to leaving active duty. This is the Soldier's election to participate or decline to participate in the TRICARE Reserve Select (TRS) program for up to a number of whole years the Soldier is eligible for.

"Execute Agreement": DD Form 2895 – Agreement to serve in the Selected Reserve (SELRES) for TRS. The DD Form 2895 is a bilateral agreement between the Soldier and his/her respective Component to serve in the SELRES for a specific period of time in exchange for eligibility in the TRS. A copy of the DD Form 2895 will be filed in the Soldiers DA 201, Military Personnel File. NOTE – This is not an extension of any other contract. A Soldier cannot incur a penalty for electing the maximum allowable coverage in the "Enter Agreement" phase and later choosing not to remain in the program. However, if a Soldier elects not to enroll for the maximum allowable coverage, that coverage is lost and the only way a Soldier may be eligible to re-enroll, is to be called to Active Duty and re-qualify for a new period of TRS.

Declination Form – Soldiers declining to participate in the TRS program during the "Enter Agreement" phase will print a copy of the web-based screen showing they declined coverage, sign, and date the printout to be filed in the Soldier's DA 201, Military Personnel File. For Soldiers who subsequently change their mind and decide not to participate after the "Enter Agreement" phase will sign a DA Form 4856 (Developmental Counseling Form) acknowledging they understand that they are forfeiting the TRS benefit and the only way they may be eligible to re-enroll, is to be called to Active Duty and re-qualify for a new period of TRS.

DMDC – Defense Manpower Data Center

Historical Soldier – Soldiers that were released from active duty on or before 26 April 2005.

REFRAD – Release from Active Duty

SELRES – Selected Reserve (National Guard and Reserve components of the armed forces – DOES NOT INCLUDE IRR or ING)

TAMP – Transitional Assistance Management Program begins the first day after REFRAD and ends 180 days after REFRAD

TMA – TRICARE Management Agency

TRS – TRICARE Reserve Select - a premium-based TRICARE health plan for Reserve Component members who serve or have served continuously on active duty for 90 or more days in support of a contingency operation beginning on or after 11 September 2001, and who commit to continued service in the Selected Reserve (SELRES). Coverage begins on the 181st day after REFRAD.

TRSVO – TRICARE Reserve Select Verifying Official. Each state Joint Force Headquarters will appoint a TRSVO.

STATE	Primary POC	PHONE #	E-MAIL Address	Secondary POC	Phone #	E-MAIL Address
AL	SFC Raymond Thebo	334-213-7506	raymond.thebo@al.nob.army.mil			
AK	COL Alan Ezzeil	907-428-6400	alan.ezzeil@ak.nob.army.mil			
AZ	SFC Ernest Soles	602-267-2570	Ernest.Soles@az.nob.army.mil	CW3 Jody Reidenhour	602-267-2909	jody.reidenhour@az.nob.army.mil
AR	LTC Don Brooks	501-212-5456	donald.brooks@ar.nob.army.mil	MSG David Swindle	501-212-4046	david.swindle@ar.nob.army.mil
CA	MSG Mickey Wartena	916-854-3108	arnold.wartena@ca.nob.army.mil			
CO	1LT Malona Cavanaugh	720-847-8841	malona.cavanaugh@co.nob.army.mil			
CT	CW2 William S. Cusack	860-524-4818	william.cusack@ct.nob.army.mil			
DC	MSG Patricia A. Williamson	202-685-9826	patricia.williamson@dc.nob.army.mil			
DE	SGM Scott Arterbridge	302-326-7049	scott.arterbridge@de.nob.army.mil	SFC Kimberley Campbell	302-326-7045	kimberly.campbell@de.nob.army.mil
FL	SGT Julia Porter	904-823-0308	julia.porter@fl.nob.army.mil			
GA	SFC John Blackwell	687-588-6625	john.blackwell@ga.nob.army.mil	SGT Arthur Herin	229-333-7842	arthur.herin@ga.nob.army.mil
GU	1LT Shella F. Compton-Rivo	671-647-2760	shella.comptonrivo@gu.nob.army.mil			
HI	MSG Shirley Bryant	808-733-4133	shirley.bryant@hi.nob.army.mil			
ID	SGT Helene Knutzen	208-422-3795	helene.knutzen@id.nob.army.mil			
IL	COL James A. Smith	217-761-3746	james.smith@il.nob.army.mil			
IN	MSG Forrest Miller	317-964-7082	forrest.e.miller@in.nob.army.mil	MS. Christie Boyd	317-964-7084	christie.boyd@in.nob.army.mil
IA	Ms. Lynnette Tiedt	515-252-4728	lynnette.tiedt@ia.nob.army.mil			
KS	Ms. Dottie Clark	785-274-1185	dottie.clark@ks.nob.army.mil			
KY	2LT Douglas Smith	502-607-1704	douglas.smith@ky.nob.army.mil			
LA	CW4 Charlene Adams	504-278-8247	charlene.adams@la.nob.army.mil	MSG John Roach	504-278-8526	john.roach@la.nob.army.mil
ME	Mrs. Sheri Coriveau	207-626-4407	sheri.coriveau@me.nob.army.mil			
MD	Ms. Amy Preston	410-616-0551	amy.preston@md.nob.army.mil	MSG Robert Gavilinski	410-576-6877	robert.gavilinski@md.nob.army.mil
MA	Ms. Carly Lysik	508-852-4166	carly.lysik@ma.nob.army.mil	Mr. Charles Pinder	508-233-4013	charles.p.pinder@ma.nob.army.mil
MI	CW4 Keli Algren	517-702-5142	keli.algren@mi.nob.army.mil			
MN	SFC Bill Ash	651-282-4492	william.ash1@mn.nob.army.mil			
MS	SGT Marilyn M. Upton	601-313-6496	marilyn.upton@ms.nob.army.mil			
MO	MAJ Rebecca Segovia	573-638-9500, ext 9649	rebecca.segovia@mo.nob.army.mil			
MT	SSG William Watson	406-324-3246	william.watson@mt.nob.army.mil			
NE	LT Shane Varejcka	402-309-1542	shane.p.varejcka@ne.nob.army.mil	SFC Jennifer Fotinos	402-309-1541	jennifer.fotinos@ne.nob.army.mil
NV	MAJ Joanne Farris	775-887-7328	joanne.farris@nv.nob.army.mil			
NH	SFC Doreen Seeers	603-227-1458	doreen.sears@nh.nob.army.mil			
NJ	CW4 David Edwards	609-562-0684	david.edwards@nj.nob.army.mil	SGT Andrew Faucett	609-562-0675	andrew.faucett@nj.nob.army.mil
NM	MSG Richard A. Eichery	505-352-1155	Richard.Eichery@us.army.mil	SFC Sammy M. Garcia	505-474-1595	
NY	CPT Andrew Pinckney	518-786-4608	andrew.pinckney@ny.nob.army.mil			
NC	SSG George Riley	919-664-6356	george.riley@nc.nob.army.mil	CW2 Paulette Haizlip	919-664-7582	paulette.haizlip@nc.nob.army.mil
ND	SGM Marys Bernhardt	701-333-3072	marys.bernhardt@nd.nob.army.mil			
OH	1LT Angel M. Mallia	614-336-7190	angel.mallia@oh.nob.army.mil	WOC Nathan Young	614-336-7103	nathan.young@oh.nob.army.mil
OK	SSG Edward Baker	405-228-5197	edward.baker@ok.nob.army.mil			
OR	SFC Richard F. Moore	503-584-3591	rick.f.moore@or.nob.army.mil			
PA	CPT Deb Fisher	717-861-8531	deborah.fisher@pa.nob.army.mil			
PR	MSG Jose Lopez-Berrios	787-289-1507	lopezberrios@pr.nob.army.mil	SFC Tania Canizares		tania.canizares@pr.nob.army.mil
RI	SGM Pauline Waterman	401-275-4137	pauline.waterman@ri.nob.army.mil			

STATE	Primary POC	Phone #	E-MAIL Address	Secondary POC	Phone #	E-MAIL Address
SC	LTC Betty Hatfield		betty.karen.hatfield@sc.nob.army.mil			
SD	CW3 Todd Dressler	605-737-6666	todd.dressler@sd.nob.army.mil			
TN	SGM Donald Mapes	615-313-3127	donald.mapes@tn.nob.army.mil			
TX	SSG Andrew Petri	512-782-6841	andrew.petri@tx.nob.army.mil	SGT Douglas Manly	512-782-6841	douglas.manly@tx.nob.army.mil
UT	COL Dana Yetton		dana.yetton@ut.nob.army.mil			
VT	CW4 Phillip Poney	802-338-3135	phil.poney@vt.nob.army.mil	SSG Louise Fellows	802-338-3135	louise.fellows@vt.nob.army.mil
VA	SPC Von S. Ferreira	434-298-6114	von.ferreira@va.nob.army.mil	SGT Judite Sequeira	434-298-6326	judite.sequeira@va.nob.army.mil
VI	SFC Delphine Brady	340-712-7956	delphine.fredrick@vi.nob.army.mil			
WA	CW4 Gunther West	253-512-8237	Gunther.West@wa.nob.army.mil			
WV	Mr. Gary Wood	304-561-6546	gary.wood@wv.nob.army.mil			
WI	SSG Michael Diliberto	608-242-3446	michael.diliberto@wi.nob.army.mil			
WY	MSG Michele Henning (AIR GD)	307-772-6779	michele.henning@wychev.af.mil			

AGREEMENT TO SERVE IN THE SELECTED RESERVE FOR TRICARE RESERVE SELECT

In accordance with the Privacy Act of 1974 (Public Law 93-579), this notice informs you of the purpose of the form and how it will be used. Please read it carefully.

AUTHORITY: 10 U.S.C. 1076d; E.O. 9397 (SSN).

PRINCIPAL PURPOSE: Information provided on this form will record eligible Reserve component member's agreement to serve for a period of obligated service in the Selected Reserve for the TRICARE Reserve Select (TRS) Program.

ROUTINE USE(S): Information may be released to appropriate agencies in the Department of Defense and the Department of Homeland Security to substantiate eligibility agreement. The "Blanket Routine Uses" set forth at the beginning of OSD's compilation of system of records notices apply.

DISCLOSURE: Voluntary; however, failure to provide personal information will preclude processing of the "Agreement to Serve in the Selected Reserve for TRICARE Reserve Select" document which will preclude eligible participants from enrolling.

1. SERVICE MEMBER DATA

a. NAME (Last, First, Middle Initial)	b. SSN	c. WHOLE YEARS OF AGREED SERVICE IN SELECTED RESERVE FOR TRICARE RESERVE SELECT PROGRAM:
d. RESERVE COMPONENT (Directions in Note 8)		e. TRS EFFECTIVE DATE (YYYY,MM,DD)

2. CONTINGENCY DATA

a. NAME OF CONTINGENCY SUBSTANTIATING TRS ELIGIBILITY	b. ACTIVE DUTY START DATE (YYYY,MM,DD)	c. ACTIVE DUTY STOP DATE (YYYY,MM,DD)
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3. BASIC ELIGIBILITY CRITERIA.

I meet the eligibility criteria for the TRICARE Reserve Select authorized in section 1076d of title 10, United States Code as follows:

a. I am a Reserve component member, or a former member, and have, voluntarily or involuntarily, served in support of a named contingency on or after September 11, 2001; and

(1) I served continuously on active duty for 90 or more days. Each 90 day period establishes one year of eligibility for TRICARE Reserve Select; or

(2) I have served less than 90 continuous active duty days because of an injury, illness, or disease incurred or aggravated while deployed. This period of time establishes one year of eligibility for TRICARE Reserve Select.

b. If released from active duty on or after April 27, 2005, I am executing this agreement before I leave active duty, or I separately agreed to serve continuously in the Selected Reserve prior to leaving active duty. My TRICARE Reserve Select effective date will be the first day following the date my health coverage under the Transition Assistance Management Program (TAMP) ends.

c. If released from active duty on or before April 26, 2005, I am executing this agreement no later than October 28, 2005. I agree to continuously serve in the Selected Reserve. My TRICARE Reserve Select effective date will be the later of:

(1) The expiration of the Transition Assistance Management Program (TAMP); or

(2) The date the Service executes acceptance of my "Agreement to Serve in the Selected Reserve for TRICARE Reserve Select"; or

(3) April 26, 2005.

d. If my family and I become eligible for any other non-premium based TRICARE benefit (which includes any period of early TRICARE coverage based on delayed effective date orders and TAMP):

(1) My coverage will be superseded by the other non-premium based TRICARE benefits but the TRS eligibility period will continue to run.

(2) Upon termination of my other TRICARE benefit, TRICARE Reserve Select coverage will resume if my eligibility has not been terminated.

e. As a result of qualifying through another period of active duty in support of a contingency operation, a new period of eligibility may be established.

4. AGREEMENT TO OBLIGATED PERIOD OF SERVICE (In accordance with sections 1076d(a)(2) and 1076d(b)(2)(A) of title 10, United States Code).

a. I sign this agreement to serve in the Selected Reserve for the number of whole years specified in paragraph 1.c.

b. I am/will be a member of the Selected Reserve upon the effective date of my TRICARE Reserve Select coverage.

c. My obligated period of service in the Selected Reserve begins on my first day of TRICARE Reserve Select coverage.

d. ENLISTED:

(1) This document serves as the agreement that before my current contract ends I will extend or re-enlist, as necessary, for continued service in the Selected Reserve. I understand any extension or re-enlistment is subject to acceptance by the government.

(2) If I fail to extend or re-enlist as agreed, my TRICARE Reserve Select coverage will be terminated.

5. RELATIONSHIP TO OTHER SERVICE AGREEMENTS (In accordance with section 1076d(e) of title 10, United States Code).

This service agreement required of a Reserve component member under section 1076d(a)(2) of title 10, United States Code is separate from any other form of commitment of the member to a period of obligated service in that Reserve component and may cover any part or all of the same period that is covered by another commitment of the member to a period of obligated service in that Reserve component.

6. SATISFACTORY PARTICIPATION.

My basic eligibility for the TRICARE Reserve Select program depends upon continuous service in the Selected Reserve for the number of whole years agreed to in paragraph 1.c. My agreement will run concurrent with any other service obligation.

a. The government's signing of this form does not guarantee a Selected Reserve status for the number of years agreed to in paragraph 1.c.

b. The period of obligated service will begin on the effective date of my TRICARE Reserve Select coverage.

7. TERMINATION.

Regarding TRICARE Reserve Select termination:

a. TRICARE Reserve Select coverage will be terminated upon any break in Selected Reserve status greater than a day.

b. Upon completion of my years of service as identified in paragraph 1.c. my TRICARE Reserve Select coverage will terminate.

c. My TRICARE Reserve Select coverage will be terminated if I do not make monthly premium payments in a timely manner as determined by the Assistant Secretary of Defense for Health Affairs.

d. When enrollment is terminated, I may not re-enroll unless recalled to active duty and I qualify for a new period of eligibility.

e. If I decline or I take coverage less than the maximum period of eligibility, coverage may not be initiated later, nor may any period of eligibility be extended at a later date.

8. UNDERSTANDING.

I have read and understand each of the statements on this form and acknowledge that they are intended to constitute official notice and certification of my agreement to serve in the Selected Reserve for eligibility in TRICARE Reserve Select. I understand that this agreement does not take precedence over forced attrition due to total force management decisions. I certify that to the best of my knowledge, the above information is true and correct.

a. SERVICE MEMBER (1) TYPED NAME (Last, First, Middle Initial)	(2) GRADE	(3) SIGNATURE	(4) DATE SIGNED
b. COMMANDING OFFICER OR DESIGNEE (1) TYPED NAME (Last, First, Middle Initial)	(2) GRADE	(3) SIGNATURE	(4) DATE SIGNED

NOTES

This TRICARE Reserve Select (TRS) Program form is to be submitted in one copy. The document's entries must be typed or printed if not pre-filled from a Reserve component (RC) supporting database. The program's overview is:

This DoD policy guidance implements the TRICARE Reserve Select Program for certain Reserve component members and their families as established by section 1076d of title 10, United States Code, which was enacted by section 701 of the Ronald W. Reagan National Defense Authorization Act for Fiscal Year 2005.

1. TRICARE Reserve Select: TRS is a premium-based TRICARE health plan offered for purchase to certain Reserve component members who served continuously or serve continuously on active duty for at least 90 days in support of a contingency operation during a period beginning on or after September 11, 2001. TRS offers coverage similar to TRICARE Standard and TRICARE Extra. Active duty family member deductibles and cost shares apply to TRS members and their covered family members.

a. Eligible Reserve Component members may purchase TRS member-only or TRS member and family medical coverage.
b. The Secretaries of the Military Departments shall take action as necessary to ensure, to the maximum extent practicable, that members of their Reserve components eligible to enter into the TRS benefit program, as described in paragraph 2, below, receive information on (1) the procedures for entering into an agreement to serve in the Selected Reserve as a condition of eligibility for TRS health care coverage and (2) a clear explanation of the benefits provided under the TRS plan.

2. Eligibility: A member of a Reserve component is eligible to purchase TRS coverage if he or she was called or ordered to active duty for a period of more than 30 days on or after September 11, 2001, in support of a contingency operation as defined in section 101(a)(13)(B) of title 10, United States Code, and served continuously on active duty, voluntarily or involuntarily, for 90 days or more under that call or order to active duty. The Reserve component member and immediate family members (current spouse and children) are eligible for one whole year of TRS for each 90-day period of continuous active duty under such call or order to active duty. Reserve component members who would have otherwise been eligible to purchase TRS coverage, but served less than 90 continuous days due to an injury, illness or disease incurred or aggravated while deployed in the line of duty are eligible to purchase one whole year of TRS coverage.

a. The Reserve component member shall enter into an agreement with his or her Reserve Component to serve in the Selected Reserve for the number of whole years that he or she wishes to participate in TRS up to a maximum of one whole year for each 90 days of qualifying service. This agreement must be entered into within the time period specified in paragraph 3, below.

b. A former Reserve component member who served continuously on active duty for at least 90 days in support of a contingency operation and was discharged on or before April 26, 2005, following his or her qualifying period of active duty is eligible to execute an agreement to serve in the Selected Reserve, as described in paragraph 3.b., for the number of whole years that he or she wishes to participate in TRS up to a maximum of one whole year for each 90 days of qualifying service.

c. A Reserve component member, or former member as described in paragraph 2.a. or 2.b., shall be in a Selected Reserve status on the first day of coverage for TRS.

d. The Service is responsible for determining the service member's eligibility for TRS, the period of Selected Reserve obligation, and the maximum period of coverage for TRS. The Service shall submit TRS eligibility information to the Defense Enrollment Eligibility Reporting System (DEERS). The Service shall use the Defense Manpower Data Center (DMDC) web application for input of eligibility. After October 28, 2005, batch reporting will be evaluated for input of TRS eligibility data.

3. Agreement to Obligated Period of Service: (In accordance with section 1076d(a)(2) of title 10, United States Code)

a. For members who separate from qualifying active duty service after April 26, 2005, who wish to purchase TRS coverage:

1. On or before the date of release from active duty, the member must enter into an agreement to serve continuously in the Selected Reserve for a period of one or more whole years for which the member may elect TRS coverage; the Service shall provide each eligible Reserve component member an opportunity to enter into such agreement, and,

2. The member and the Reserve component should execute the DD Form 2895, "Agreement to Serve in the Selected Reserve for TRICARE Reserve Select", before release from active duty. If this was not feasible the member must otherwise enter into an agreement, as specified in 3.a.1., on or before the date of release from active duty, and then execute DD Form 2895 not later than 120 days after release from the qualifying active duty service.

b. In order for members who separated from qualifying active duty service on or before April 26, 2005, to purchase TRS coverage, the member and the Reserve component must execute the DD Form 2895, "Agreement to Serve in the Selected Reserve for TRICARE Reserve Select", not later than October 28, 2005.

c. A member of the Individual Ready Reserve who entered into an agreement as described in paragraph 3.a.1., above, and within 120 days following a period of active duty (during the Transitional Assistance Management Program (TAMP) period) in support of a contingency operation, executes an agreement to serve in the Selected Reserve, as described in paragraph 3.a.2., above, can qualify for TRS coverage provided the member is actually serving in the Selected Reserve on the date TRS coverage is to start.

d. A member of a Reserve component must meet the qualifications for continued service in the Selected Reserve as determined by the member's Reserve component. An executed agreement, as specified in either paragraph 3.a.2., or 3.b., above, does not guarantee Selected Reserve status for the full period of time covered by the agreement.

3. Agreement to Obligated Period of Service (Continued)

a. The obligated period of service in the Selected Reserve begins on the first day of TRS coverage.

f. Failure to enter into an agreement as specified in paragraph 3.a.1., or failure to execute the DD Form 2895 as specified in paragraph 3.a.2. or 3.b., above, will result in a member's ineligibility for TRS coverage based upon the current qualifying period of active duty service.

g. If coverage is taken for a period less than the maximum period of eligibility, the period of coverage cannot be extended at a later time.

4. Relationship to Other Service Agreements: The DD Form 2895 service agreement, which fully documents the member's agreement to serve continuously in the Selected Reserve made prior to leaving active duty, required of a Reserve component member under section 1076d(a)(2) of title 10, United States Code, is separate from any other form of commitment to a period of obligated service and may cover any part or all of the same period that is covered by another commitment of obligated service. The agreement to serve in the Selected Reserve, as described under paragraph 3.a. and 3.b., above, is separate from and will run concurrent with any other service commitment.

5. Period of Coverage: The earliest effective date of coverage for TRS is April 26, 2005.

a. For Reserve component members released from active duty after April 26, 2005, the period of coverage will begin on the first day following the date their TAMP period ends.

b. For Reserve component members released from active duty on or before April 26, 2005, the period of coverage will begin on the date the member and the Service execute a DD Form 2895 or the first day following the date their TAMP period ends, whichever is later.

c. The period of TRS coverage shall be equal to the number of whole years in the executed agreement between the Reserve component member and his or her Reserve component, as described in paragraph 3., above.

d. Multiple periods of TRS eligibility based on separate periods of qualifying active duty in support of a contingency run concurrently. Eligibility periods are not cumulative.

e. In the case of a member who would have otherwise been eligible but does not serve continuously on active duty for 90 days because of an injury, illness or disease incurred or aggravated while deployed in support of contingency operation, the period of TRS coverage will be one year, if the member elects to participate in the TRS program, and the member enters into an agreement, as specified in paragraph 3., above, to serve in the Selected Reserve for one year.

f. In order to purchase coverage under TRS, eligible Reserve component members must also complete and submit the applicable TRICARE enrollment form and initial premium payment to the applicable TRICARE Regional Contractor no later than 30 days before their TRS coverage is to start. (Even if the member does not meet the deadline, the Service shall encourage members to submit completed forms with premium payments for the TRICARE Regional Contractors' consideration.)

6. Termination/Suspension:

a. TRS coverage shall terminate upon separation or transfer from the Selected Reserve, or failure to make a premium payment in a timely manner as determined by the Assistant Secretary of Defense for Health Affairs.

b. TRS coverage is superseded by any other non-premium based TRICARE benefit for which the member and their family may become eligible. However, the period of TRS eligibility will not be suspended and will run continuously until it expires.

c. TRS coverage will resume when the member's eligibility for other TRICARE benefits expires and will run until the TRS coverage expires, is otherwise terminated, or is again superseded.

d. When a member disenrolls or no longer qualifies for TRS coverage, the member may not re-enroll unless recalled to active duty and the member qualifies for a new period of benefit based on another period of active duty in support of a contingency operation.

e. A member who fails to execute an extension or re-enlistment for continued service in the Selected Reserve as agreed to in DD Form 2895 shall lose entitlement to TRS upon expiration of his or her current commitment or enlistment based upon the current qualifying period of active duty service. A subsequent enlistment will not reestablish eligibility for TRS unless the member performs another period of qualifying service.

7. Premiums: Reserve component members who purchase TRS coverage must pay a monthly premium for that coverage.

a. The monthly amount of the premium in effect for a month of TRS coverage shall be equal to 28 percent of an amount the Assistant Secretary of Defense for Health Affairs, acting on behalf of the Secretary of Defense, determines to be reasonable for that coverage based on an appropriate actuarial basis. The initial premiums will be published in the regulation.

b. Premiums should be paid directly by the member to the applicable TRICARE Regional Contractor.

c. Failure to make a premium payment in a timely manner as determined by the Assistant Secretary of Defense for Health Affairs shall result in permanent disenrollment from TRS for the Reserve component member and the member's eligible family members based on the current qualifying period of active service duty. Enrollment will not be allowed unless the member qualifies for a new period of eligibility.

d. Premiums will be reviewed annually and adjusted accordingly.

8. For Paragraph 1.d.: USAR = AV; ARNG = AG; USAFR = FV; ANG = FG; USNR = NV; USMCR = MV; USCGR = CV.

SAMPLE

TRICARE RESERVE SELECT (TRS) ACKNOWLEDGEMENT OF ENROLLMENT FORM

PRIVACY ACT STATEMENT

AUTHORITY: 10 U.S.C. 1076d AND E.O. 9397

PRINCIPAL PURPOSE(S): This form is used by certain Reserve Component members to accomplish enrollment under the TRICARE Reserve Select Program. Please see 32 C.F.R. 199.20(d) for a list of eligible beneficiaries.

ROUTINE USES(S): Disclosure may be made to Federal, state, local, foreign government agencies, private business entities and individual providers of care on matters relating to entitlement, fraud, program abuse, program integrity, or civil and criminal litigation related to the operation of the TRICARE Reserve Select Program.

DISCLOSURE: Voluntary; however, failure to furnish all requested information will result in the applicant not being enrolled in the TRICARE Reserve Select Program.

INSTRUCTIONS

Please review the information in block 1 for accuracy and provide corrections in block 2. Then accomplish enrollment in TRICARE Reserve Select by checking the program election in block 3, indicating initial payment method in block 4, signing in block 5, and submitting the completed form to the TRICARE Regional Contractor servicing your area along with payment. Click on the map at www.tricare.osd.mil to find the contractor for your area.

Signing this form does not automatically result in inclusion in the TRICARE Reserve Select program; you must be a member of the Selected Reserve and meet other requirements to be eligible for this program. If you are unsure of your eligibility status for TRS, please contact your Reserve Component.

POLICY PREMIUMS: Two types of coverage are available for TRICARE Reserve Select: 1) TRS member-only and 2) TRS member and family. Premiums for each are updated annually.

CHANGES IN COVERAGE/DISENROLLMENT: TRS members may change their type of coverage based on the occurrence of qualifying life events. (e.g., marriage/divorce, child birth, adoption, court appointed legal ward, family member death, changes in other family health coverage, etc.). If you wish to change the type of coverage or to disenroll from this program, please contact your TRICARE regional contractor servicing your area (find the contractor for your area on the map at www.tricare.osd.mil).

MEMBER INFORMATION: If any of this information is incorrect, please make corrections on this form. If you have immediate family members not listed below you want covered, please contact a RAPIDS Office (Military Identification Card Issuing office) to determine their eligibility status in DEERS. The nearest RAPIDS Office can be found at: www.dmdc.osd.mil/rsl/owa/home. If there are family members listed below that you do not wish covered by the program, please draw a single line through their name. Failure to have accurate information in DEERS may result in delays in enrollment, treatment, or claims processing.

1. INFORMATION IN DEERS

SSN: 123-45-6789 Date of Birth: 01/01/2005 OHI: Y
Sponsor Name: Bullock, Sandra I
Assoc Family Member to Enroll Address OHI
X Spouse BARKER, A BAREI Y N
X Child GERALD C BARKER N Y
X Child ALICIA H BARKER Y Y
X Child JACK E BARKER Y Y
X Child WALTER C BARKER Y Y
X Child GEORGE A ROBES Y Y
X Child FRED A FURSTON Y Y

Dependent Page 1 of 2

2. CORRECTIONS AND UPDATES TO DEERS INFORMATION

☒ Residential Address
400 Gilling Road
Seaside, California
93934
☐ Mailing Address (same as above)

3. TYPE OF COVERAGE: (select one) ☐ TRS MEMBER-ONLY ☒ TRS MEMBER AND FAMILY

4. INITIAL PREMIUM PAYMENT METHOD: (select one)

☐ CHECK / MONEY ORDER / CASHIERS CHECK (Enclose one month's premium PAYABLE to:

TriWest Healthcare Alliance

☒ VISA / MASTERCARD Number 1234-5678-9012-3456

Exp Date 02/2006

Cardholder

Signature

5. APPLICANT'S SIGNATURE AND DATE

By signing this form, the applicant understands that it is his/her responsibility to comply with all TRICARE Reserve Select procedures. Further, the applicant is certifying that the information provided on this form is true, accurate, and complete. Federal funds are involved in this program and any false claims, statements, comments, or concealment of a material fact may be subject to fine and imprisonment under applicable Federal law.

a. SIGNATURE

b. DATE

SAMPLE

SAMPLE

TRICARE RESERVE SELECT (TRS) ACKNOWLEDGEMENT OF ENROLLMENT FORM

PRIVACY ACT STATEMENT

AUTHORITY: 10 U.S.C. 1076d AND E.O. 9397

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ROUTINE USES(S): Disclosure may be made to Federal, state, local, foreign government agencies, private business entities and individual providers of care on matters relating to entitlement, fraud, program abuse, program integrity, or civil and criminal litigation related to the operation of the TRICARE Reserve Select Program.

DISCLOSURE: Voluntary; however, failure to furnish all requested information will result in the applicant not being enrolled in the TRICARE Reserve Select Program.

INSTRUCTIONS

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Signing this form does not automatically result in inclusion in the TRICARE Reserve Select program; you must be a member of the Selected Reserve and meet other requirements to be eligible for this program. If you are unsure of your eligibility status for TRS, please contact your Reserve Component.

POLICY PREMIUMS: Two types of coverage are available for TRICARE Reserve Select: 1) TRS member-only and 2) TRS member and family. Premiums for each are updated annually.

CHANGES IN COVERAGE/DISENROLLMENT: TRS members may change their type of coverage based on the occurrence of qualifying life events. (e.g., marriage/divorce, child birth, adoption, court appointed legal ward, family member death, changes in other family health coverage, etc.). If you wish to change the type of coverage or to disenroll from this program, please contact your TRICARE regional contractor servicing your area (find the contractor for your area on the map at www.tricare.osd.mil).

MEMBER INFORMATION: If any of this information is incorrect, please make corrections on this form. If you have immediate family members not listed below you want covered, please contact a RAPIDS Office (Military Identification Card Issuing office) to determine their eligibility status in DEERS. The nearest RAPIDS Office can be found at: www.dmdc.osd.mil/rs/owa/home. If there are family members listed below that you do not wish covered by the program, please draw a single line through their name. **Failure to have accurate information in DEERS may result in delays in enrollment, treatment, or claims processing.**

1. INFORMATION IN DEERS

SSN: 123-45-6789 Date of Birth: 01/01/2005 OHI: Y

Sponsor Name: Bullock, Sandra I

Assoc	Family Member to Enroll	Address	OHI
X Child	BICPSTG F AEE	Y	Y
X Child	BEW E 21116L	Y	Y
X Child	19200N A A19200N	Y	Y

Dependent Page 2 of 2

2. CORRECTIONS AND UPDATES TO DEERS INFORMATION

☒ Residential Address

400 Gigling Road
Seaside, California
93934

☐ Mailing Address (same as above)

3. TYPE OF COVERAGE: (select one) ☐ TRS MEMBER-ONLY ☒ TRS MEMBER AND FAMILY

4. INITIAL PREMIUM PAYMENT METHOD: (select one)

☐ CHECK / MONEY ORDER / CASHIERS CHECK (Enclose one month's premium PAYABLE to:

TriWest Healthcare Alliance

☒ VISA / MASTERCARD Number 1234-5678-9012-3456

Exp Date 02/2006

Cardholder

Signature

5. APPLICANT'S SIGNATURE AND DATE

By signing this form, the applicant understands that it is his/her responsibility to comply with all TRICARE Reserve Select procedures. Further, the applicant is certifying that the information provided on this form is true, accurate, and complete. Federal funds are involved in this program and any false claims, statements, comments, or concealment of a material fact may be subject to fine and imprisonment under applicable Federal law.

a. SIGNATURE

b. DATE

SAMPLE